LaGrange Association Library
Board of Trustees Meeting
Thursday September 10, 2026 @7 PM

**Minutes**

**Attendees:** Library Director Anna Lillian Moser, President Suzanne Davis, Secretary Ann Commisso, Treasurer Dan Jacobs, Alan Bell, Jack Jones, Melanie Wargo

**Absent:** Vice President Devon Bryan

**Call to Order**: 7 PM by Suzanne Davis

**Public Comment:** The Board welcomed two guests. Kevin Doherty is here for board approval as a Trustee. Katherine Baer is considering joining the Board of Trustees. Katherine is a Law Librarian and served as a Trustee in Keane, New Hampshire.

**Correspondence -** A Thank You card from LaGrange Parks & Recreation was acknowledged

**Consent Agenda**

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
  - Meeting Minutes for July 9, 2026
  - Director's Report
  - July and August Financial Reports with the following operating budget adjustments:
    - Increase Other Miscellaneous Expenses by $1,000; decrease Book Nook revenue by $1,000
    - Increase Other Miscellaneous Expenses by $500; decrease $500 from Junior Non-Fiction Books
    - Increase Other Miscellaneous Expenses by $500; decrease $500 from YA Fiction Books
    - Increase Other Miscellaneous Expenses by $1,000; decrease eBooks by $1,000
    - Increase Book Processing Fees by $$128.40; decrease ebooks by $128.40
    - Increase Secor/Kavanagh Gift by $7.65; decrease eBooks by $7.65
    - Increase Insurance - Liability by $475.65; decrease Copy/Print/Fax Fees by $475.65
    - Increase Insurance - Liability by $475.50; decrease Dividends: Insurance by $475.50

Motion to approve: Jack Jones
Second: Alan Bell
Discussion: Dan noted that the $6000 miscellaneous expenses should probably be presented in a way that shows exactly how the money is being used. The Bookkeeper will be made aware that this needs to be presented as a line item.
Motion passed.

**Capital Campaign/Fundraising** (Alan)
We need to reach out to the community to those who can support the Library, *including local businesses*. Alan is working on achieving this.

**Board Development/Nominating** (Melanie)

- **Action Item:** Be it resolved that the board approve the appointment of Kevin Doherty to the Board of Trustees for a three-year term.

Motion to approve: Jack Jones
Second: Alan Bell
Motion Passed.
Meredith B. will not be joining the Board due to other obligations.
Kathleen Susman expects to be at the next Board meeting.

**Building** (Jack)

- **Action item:** Be it resolved that the board approve the Board President to sign a contract with Butler Rowland Mays Architects, LLP to begin preparing Phase III Construction Documents.

Motion to approve: Alan Bell
Second: Melanie
Discussion: There were concerns that we don't have enough money. We need to move forward with Phase 3 as costs will increase. We can save money by using our community room as storage. Once the contract is signed the Architect will be able to get construction bids.
Motion passed

**Bylaws/Policy** (Devon)

- **Action item:** Be it resolved that the board approve revisions to the library's Tutor Policy to include language pertaining to Speech and Occupational Therapists.

Motion to approve: Dan Jacobs
Second: Melanie Wargo
Discussion: We are not promoting their services and they are expected to abide by the Library's policies.
Motion passed with amendments.

**Finance** (Dan)
The committee met in August reviewed the budget and discussed Phase 3. We are asking for a 3% increase for salaries and custodial services.

- **Action item:** Be it resolved that the board approve the Director's proposed 2027 Budget to be presented to the LaGrange Town Board.

Motion to approve: Suzanne Davis
Second: Jack Jones
Motion passed

**Long Range Planning** (Ann)
A meeting in November will be scheduled.

**Personnel** (Devon)
Nothing to report

**Old Business**
None

**New Business**

- Golden Gathering on Saturday, September 26 (Anna)

We no longer need volunteers for this event.

- 2026 Holiday Party for volunteers, staff and the board (Anna)

Anna has some ideas – a late lunch, a pot-luck. She'll discuss it with the staff and get back to the Board.

**Adjournment:** 7:56 PM by Suzanne Davis
Motion to approve Alan Bell
Second: Dan Jacobs
Motion passed.

Respectfully submitted by,

Ann Commisso
Secretary

**Next Meeting:** Thursday October 8, 2026.