

LaGrange Association Library
Board of Trustees Meeting
Thursday September 10, 2026 @7 PM

Draft Minutes

Attendees: Library Director Anna Lillian Moser, President Suzanne Davis, Secretary Ann Commisso, Treasurer Dan Jacobs, Alan Bell, Jack Jones, Melanie Wargo

Absent: Vice President Devon Bryan

Call to Order: 7 PM by Suzanne Davis

Public Comment: The Board welcomed two guests. Kevin Doherty is here for board approval as a Trustee. Katherine Baer is considering joining the Board of Trustees. Katherine is a Law Librarian and served as a Trustee in Keane, New Hampshire.

Correspondence - A Thank You card from LaGrange Parks & Recreation was acknowledged

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for July 9, 2026
 - Director's Report
 - July and August Financial Reports with the following operating budget adjustments:
 - Increase Other Miscellaneous Expenses by \$1,000; decrease Book Nook revenue by \$1,000
 - Increase Other Miscellaneous Expenses by \$500; decrease \$500 from Junior Non-Fiction Books
 - Increase Other Miscellaneous Expenses by \$500; decrease \$500 from YA Fiction Books
 - Increase Other Miscellaneous Expenses by \$1,000; decrease eBooks by \$1,000
 - Increase Book Processing Fees by \$128.40; decrease ebooks by \$128.40
 - Increase Secor/Kavanagh Gift by \$7.65; decrease eBooks by \$7.65
 - Increase Insurance - Liability by \$475.65; decrease Copy/Print/Fax Fees by \$475.65
 - Increase Insurance - Liability by \$475.50; decrease Dividends: Insurance by \$475.50

Motion to approve: Jack Jones

Second: Alan Bell

Discussion: Dan noted that the \$6000 miscellaneous expenses should probably be presented in a way that shows exactly how the money is being used. The Bookkeeper will be made aware that this needs to be presented as a line item.

Motion passed.

Capital Campaign/Fundraising (Alan)

We need to reach out to the community to those who can support the Library,  *including local businesses*. Alan is working on achieving this.

Board Development/Nominating (Melanie)

- **Action Item:** Be it resolved that the board approve the appointment of Kevin Doherty to the Board of Trustees for a three-year term.

Motion to approve: Jack Jones

Second: Alan Bell

Motion Passed.

Meredith B. will not be joining the Board due to other obligations.

Kathleen Susman expects to be at the next Board meeting.

Building (Jack)

- **Action item:** Be it resolved that the board approve the Board President to sign a contract with Butler Rowland Mays Architects, LLP to begin preparing Phase III Construction Documents.

Motion to approve: Alan Bell

Second: Melanie

Discussion: There were concerns that we don't have enough money. We need to move forward with Phase 3 as costs will increase. We can save money by using our community room as storage. Once the contract is signed the Architect will be able to get construction bids.

Motion passed

Bylaws/Policy (Devon)

- **Action item:** Be it resolved that the board approve revisions to the library's Tutor Policy to include language pertaining to Speech and Occupational Therapists.

Motion to approve: Dan Jacobs

Second: Melanie Wargo

Discussion: We are not promoting their services and they are expected to abide by the Library's policies.

Motion passed with amendments.

Finance (Dan)

The committee met in August reviewed the budget and discussed Phase 3. We are asking for a 3% increase for salaries and custodial services.

- **Action item:** Be it resolved that the board approve the Director's proposed 2027 Budget to be presented to the LaGrange Town Board.

Motion to approve: Suzanne Davis

Second: Jack Jones

Motion passed

Long Range Planning (Ann)

A meeting in November will be scheduled.

Personnel (Devon)

Nothing to report

Old Business

None

New Business

- Golden Gathering on Saturday, September 26 (Anna)

We no longer need volunteers for this event.

- 2026 Holiday Party for volunteers, staff and the board (Anna)

Anna has some ideas – a late lunch, a pot-luck. She'll discuss it with the staff and get back to the Board.

Adjournment: 7:56 PM by Suzanne Davis

Motion to approve Alan Bell

Second: Dan Jacobs

Motion passed.

Respectfully submitted by,

Ann Comisso

Secretary

Next Meeting: Thursday October 8, 2026.