

LaGrange Association Library
Board of Trustees Meeting
Thursday June 11, 2026 @7 PM

DRAFT MINUTES

Attendees: Anna Lillian Moser, President Suzanne Davis, Dan Jacobs, Jack Jones, Melanie Wargo

Absent: Vice President Devon Bryan, Alan Bell, Ann Commisso, Ginnie Genovese

Call to Order: 7:01 pm by Suzanne Davis

Public Comment: None

Staff Highlight – None this month

Board Education Refresher – Melanie reviewed some differences between association libraries and other types of libraries, such as how board members are selected and using bonds. We should make a full effort to continuously promote the library, which is a “not-for-profit educational institution” (not a charity). We need to be cognizant of all of the rules of fundraising.

Correspondence: Anna received a thank you e-mail from Camille Bozek and a thank you note from Melanie and John Wargo was shown to the Board members.

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for May 14, 2026
 - Director’s Report
 - April Financial Reports

Move to approve: Dan Jacobs

Second: Jack Jones

Passed unanimously

Dan asked that the budget be adjusted with an additional income line to reflect the money taken from last year’s budget surplus to pay for the unexpected Central Hudson and common area maintenance (CAM) charges.

Capital Campaign/Fundraising (Alan)

Alan is determining a list of people to contact for fundraising.

Board Development/Nominating (Ginnie)

There is a potential new board member who will attend our next meeting. The point of contact for potential new Board members going forward will be Anna, but Melanie will help out as available.

Building (Jack)

- Phase III Update: A 3-way meeting was held with the Architect, Barone, and the Building Committee to see if we can scale back the plans to reduce costs. In particular, we may not be moving the circulation desk and may not expand the staff area. We are in a holding pattern until we get the revised draft from the Architect.
- Facilities/Lease - There have been several plumbing issues (for example, toilet clogging almost weekly). The library needed to close one day due to no working toilets. There was silt in the water. There also are HVAC issues affecting the children's room area and offices. It's not clear who pays for what. We contacted the landlord, Dan Rieger, but he has not yet responded. The problem has not yet been fixed in the children's area.

Bylaws/Policy (Devon)

Nothing to report.

Finance (Dan)

The finance committee met immediately before the April board meeting. Dan Rieger has been paying one of the Library's Central Hudson monthly bills from 2023 to 2026, so we need to reimburse him for over \$25K in payments. Dan also provided the CAM bill for 2025 expenses, which was more than \$4,500 more than the amount budgeted. We decided to use funds from the 2025 budget surplus to pay for the Central Hudson charges incurred before 2026 and for the CAM charges that exceeded our budgeted amount. The 2026 budget will be adjusted to absorb the rest of the charges. The CAM charges have been increasing faster than the rent. All restrictions on the Vanguard account have been lifted. Barone construction provided an estimate in April with Phase III costs that were about 19% higher than the previous estimate. With the increased cost and reduced surplus from 2025, we may not have the funds to start Phase III construction.

The Board talked about filling in the claims auditor position during Ginnie's absence.

Melanie Wargo made a motion to nominate Dan as the acting claims auditor during Ginnie's absence.

Suzanne seconded.

Passed unanimously

Long Range Planning (Ann)

Nothing to report

Personnel (Devon)

Nothing to report

Old Business

Board members are signed up for Community Day

New Business

- Anna and Suzanne are going to the June 17 LaGrange Town Board meeting to present everything that the LaGrange Library offers. All Board members are welcome to attend!
- The Board decided to hold the July 2026 Board meeting. Holding the August 2026 meeting will be dependent on how many can attend and if someone can run the meeting in place of Suzanne.

Adjournment: 7:48 pm by Suzanne Davis

Motion to approve: Jack Jones

Second: Dan Jacobs

Motion Passed Unanimously

Respectfully submitted by,

Dan Jacobs
Acting secretary

Next Meeting: Thursday July 9, 2026