

LaGrange Association Library
Board of Trustees Meeting
Thursday April 9, 2026 @7 PM

DRAFT MINUTES

Attendees: Anna Lillian Moser, President Suzanne Davis, Vice President Devon Bryan, Ann Commisso, Dan Jacobs, Ginnie Genovese, Julie Colacchio, Alan Bell, Jack Jones, Alan Bell

Call Meeting to Order: Suzanne Davis at 7:01pm

Absent: Melanie Wargo

Staff: Samantha Brandalo- Teen/Adult Librarian

Public Comment: MHLS Trustees/Mary De Bellis and Mark Williams

- MHLS will attend Library Board meetings to observe and offer support.
- Expresses thanks to all of the directors for their efforts.
- D-Plan is a new online platform to help the directors develop their emergency policies.

Correspondence: None

Staff Highlight - Samantha - Teen/Adult Librarian

- Sam's primary job is programming for teens and adults. This consists of planning events, hiring, organizing, coordinating, budgeting, tech help, social media posts, and much more. Samantha is a notary public for the library and assists at the front desk when necessary. She is responsible for planning and implementing the Battle of the Books this year and maintains the Community Pantry. Being involved in all of these things allows Samantha to know and understand all aspects of the library.

Board Education Refresher - Devon

- Discussion of the different types of libraries and their components. There are Association Libraries and then 3 distinct types of Public Libraries; Municipal Public Library, School District Public Library, and Special District Public Library.
- All types of libraries are chartered, but were established in different ways.
- Budgets, Taxes, Bonds, Board of Trustees, Community Involvement, and Retiree Benefits differ by type of library.

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for March 12, 2025
 - Director's Report
 - March Financial Reports with the following operating budget adjustments:
 - Capital Expenditures Equipment by \$664.99; decrease Equipment Repair & Maintenance by \$664.99.

Motion to Approve: Devon

Second: Alan

Passed: Unanimously

Capital Campaign/Fundraising (Alan)

- Alan and Anna spoke to Sen. Rolison on Monday. The funding for libraries is in the Senate's annual budget as a line item. The Senator is going to find out how to have money allocated and said that if the library were applying for any grants to let him know so he could send an official letter of support under his letterhead.
- Anna applied for a T-Mobile Hometown Grant, we are waiting for the results.
- At the Fundraising Meeting, It was decided that the library will have a table at the LaGrange Town Spring Event
 - The committee decided to update the library website and provide a link to encourage people to donate. This would also be useful to update patrons about construction.
 - Fundraise by having patrons symbolically "buy" furniture to raise money to furnish the library.

Board Development/Nominating (Ginnie)

- None

Building (Jack/Suzanne)

- We are waiting for \$166,000 of requested grant money. It should be announced in October.
 - With no grant, we will need \$536,774 for renovations.
- Anna will check on an updated architectural estimate from Barone.
- The Board must decide whether to get started now or wait until all funding is secured.
- The Community Room is in demand. Anna will check if it is possible to partition the larger space into two separate areas.

Bylaws/Policy (Devon)

- Next month, we will review the Claims Audit Process

Finance (Dan)

- None

Long Range Planning (Ann)

- None

Personnel (Devon)

- Suzanne and Devon met with Anna for her 90 day review. Discussed the end-of-year process.

Old Business

- Anna is working with Vanguard for access to the account.

New Business

- Phase III Public Information Session(s)
 - To be held in the future when we are closer to Phase III Renovations.
 - John Wargo is willing to videotape a walkthrough of the current library space.
 - Plan to add a section to the next annual report for those who sponsored new items in the upcoming renovation based on the different tiers

Adjournment: 8:05 pm by Suzanne Davis

Motion to adjourn: Jack

Second: Devon

Passed: Unanimously

Respectfully submitted by,
Julie Colacchio

Next Meeting: Thursday May 14, 2026