

LaGrange Association Library  
Board of Trustees Meeting  
Thursday December 11, 2025 @7 PM

**Minutes**

**Attendees:** Mary De Bellis, Anna Lillian Moser, President Suzanne Davis, Ann Commisso, Julie Colacchio, Dan Jacobs, Jack Jones, Devon Bryan, Ginnie Genovese

**Absent:** Melanie Wargo

**Call to Order:** 7:00 pm by President Suzanne Davis

**Public Comment:** None

**Correspondence:** A kind note from a community member praising Roseann for being extraordinarily helpful

**Consent Agenda**

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
  - Meeting Minutes for November 13, 2025
  - Director's Report
  - November Financial Reports with the following operating budget adjustments:
    - Increase Library & Office Supplies by \$500
    - Decrease Other Miscellaneous Expenses by \$500
    - Increase Travel by \$200
    - Decrease Accounting by \$200

Motion to Approve: Dan Jacobs

Second: Devon Bryan

Passed: Unanimous

**Capital Campaign/Fundraising** (Melanie/Reported by Suzanne)

- Annual Appeal resulted in \$17,875
- Holiday Book Sale brought in \$976
- Raffle at Book Sale \$95

**Board Development/Nominating** (Ginnie)

- Nothing to report

**Building** (Jack)

- Finalized CAM amount for last year

**Bylaws/Policy** (Devon)

- Some policies are currently under review
- 5 policies will be due for review in May

**Finance** (Dan)

- The committee plans to meet in the coming year.

### **Long Range Planning (Ann)**

- Nothing to report

### **Personnel (Devon)**

- Welcome to the new director!

### **Old Business: None**

### **New Business**

- **Action Item:** Be it resolved that the Board approve the 2026 Library Operating Budget
  - Passport renewal is uncertain
  - Because of the careful oversight and accountability this year, CAM charges should be more accurate next year
    - Motion to Approve: Dan Jacobs
    - Second: Julie Colacchio
    - Passed: Unanimous
- 12/4 Board Development trustee training session recap (Suzanne & Devon)
  - We are in very good shape in terms of completing activities and policy updates
  - Ideas for next year:
    - Take 10 minutes per meeting to do an orientation of different segments of the committee
    - Different staff members can attend BoT meetings to share what they do and to meet the board
    - Code of Conduct for new Board Members to establish responsibilities
- Completion of required trustee CE hours reminder (Suzanne)
- **Discussion Item:** January Board Meeting date change (Mary)
- Committee Meetings should be scheduled
  - Finance and Building January 22nd
  - Policy in February (TBD)
  - Board Development and Fundraising combine to meet

**Adjournment:** 7:27 pm by Suzanne Davis

Motion to Approve: Devon Bryan

Second: Ann Comisso

Passed: Unanimously

**Next Meeting: January 15 2026**