

LaGrange Association Library
Board of Trustees Meeting
Thursday August 14, 2025 @7 PM

MINUTES

Attendees: Mary De Bellis, Vice President Devon Bryan, Susan Birchman, Ann Commisso, Ginnie Genovese, Dan Jacobs, Jack Jones

Absent: President Suzanne Davis, Julie Colacchio, Maher Pathan, Melanie Wargo

Call to Order: 7:01 pm by Devon Bryan

Public Comment: None

Correspondence: None

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for July 10, 2025
 - Director's Report
 - July Financial Reports with the following budget adjustments:
 - Increase museum pass memberships by \$250
 - Decrease library postage by \$250

Motion to approve: Susan Birchman. Second Jack Jones. Motion passed unanimously.

Capital Campaign/Fundraising (Melanie): Susan reports that she has reached out to John Handeman for a Spring 2026 Concert. She awaits his response.

Board Development/Nominating (Ginnie): Maher Pathan has resigned from the Board of Trustees.

Building (Jack): In need of a committee member.

Bylaws/Policy (Devon): All policies are current.

Finance (Dan): A meeting is to be scheduled within the next week and a half. A topic will be the Employees Retirement Fund.

Long Range Planning (Ann) A draft of the 2026-2028 LRP is available. A meeting is to be scheduled within the next two months.

Personnel (Devon)

- **Action Item:** Be it resolved that the Board accept the retirement of Library Director Mary De Bellis, effective Friday, December 12, 2025.

Motion to approve: Ann Commisso. Second: Jack Jones. Motion passed unanimously with regret.

11 applicants applied for the position of Library Director. Devon conducted the initial phone screening of 5 candidates. Suzanne is speaking with the top four candidates.

Old Business: None

New Business

- **Action Item:** Be it resolved that the Board approve the Assurances form for the 2025 application for NYS Construction Aid.

Motion to approve: Jack Jones,. Second: Ginnie Genovese.

Discussion: Dan asked how we would be notified about the aid received. Mary explained that MHLS would recommend an award amount and if the Board accepts it, then the State will notify us of the final award amount.

Motion passed unanimously.

- LaGrange Fall Festival – Sunday 10/5 from 12-4pm @ Freedom Park

Melanie will have the raffle basket ready for Library presentation by the end of this month.

Myra and Samantha will be working the Fall Festival. Melanie will send a signup sheet for trustees to attend.

Adjournment: 7:17 pm by Devon Bryan

Motion to approve: Ginnie Genovese

Second: Dan Jacobs

Motion passed unanimously

Next meeting: September 11, 2025