

LaGrange Association Library
Board of Trustees Meeting
Thursday January 9, 2025 @7 PM

MINUTES DRAFT

Attendees: Mary De Bellis, President Suzanne Davis, Susan Birchman, Devon Bryan, Julie Colacchio, Ann Commisso, Ginnie Genovese, Melanie Wargo

Absent: Dan Jacobs, Jack Jones, Maher Pathan

Call to Order: 7:02 PM by Suzanne Davis

Public Comment: None

Correspondence: None

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for December 12, 2024
 - Director's Report
 - December Financial Reports with the following operating budget adjustments:
 - Increase Equipment Maint/Rep by \$74.69
 - Increase Office/Library Supplies by \$14.39
 - Decrease Accounting Fees by \$89.08

Motion to approve: Melanie Wargo, Seconded by Susan Birchman

Discussion: There was an underpayment of \$612 in rent. It will be paid this month. Motion approved unanimously.

Capital Campaign/Fundraising (Melanie)

January 20th at 7PM there will be a Committee meeting at the Library in the Community Room. The current President of Suffern Library Board of Trustees Craig Long, has been invited. He has a lot of fundraising experience.

Board Development/Nominating (Ginnie)

A potential candidate for the Trustee Board will be present at the next meeting

Building (Jack)

Nothing to report

Bylaws/Policy (Devon)

- **Action Item:** Be it resolved that the Board approve the new Local History Policy.

Motion to approve: Suzanne Davis. Seconded by Ginnie Genovese. Motion passed unanimously

- **Action Item:** Be it resolved that the Board approve the new Security Cameras Policy.

Motion to approve: Julie Colacchio. Seconded by Ginnie Genovese. Motion passed unanimously

- **Action Item:** Be it resolved that the Board approve the new Service Animals Policy.

Motion to approve: Suzanne Davis. Seconded by Susan Birchman. Motion passed unanimously

- **Action Item:** Be it resolved that the Board approve the new Social Media Policy.

Motion to approve: Ginnie Genovese. Seconded by Julie Colacchio. Motion passed unanimously

- **Action Item:** Be it resolved that the Board approve the new Website Policy.

Motion to approve: Suzanne Davis. Seconded by Melanie Wargo. Motion passed unanimously

Finance (Dan)

There will be a Committee meeting later this month

Long Range Planning (Ann)

- **Action Item:** Be it resolved that the Board approve the new Technology Plan 2025-2027.

Motion to approve: Devon Bryan. Seconded by Julie Colacchio. Motion passed unanimously.

Personnel (Devon)

Director Mary De Bellis' Annual Review was completed. There will be an Executive Session to discuss it with the Board.

Old Business: None

New Business: None

Executive session called at 7:12 PM by Suzanne Davis and ended at 7:18 PM.

Adjournment: 7:19 by Suzanne Davis

Motion to approve: Devon Bryan, seconded by Julie Colacchio. Motion passed unanimously.

Respectfully submitted by
Ann Commisso, Secretary

Next meeting: February 13, 2025