

LaGrange Association Library  
Board of Trustees Annual Meeting  
Thursday December 12, 2024 @7 PM

**MINUTES**

**Attendees:** Mary De Bellis, President Suzanne Davis, Susan Birchman, Julie Colacchio, Ann Commisso, Ginnie Genovese, Dan Jacobs, Jack Jones, Maher Pathan, Melanie Wargo

**Absent:** Devon Bryan

**Call to Order:** 7:04 pm by Suzanne Davis

**Public Comment:** None

**Correspondence:** Mary shared an email from Katie McKeon, Noxon Elementary School's Librarian, thanking Myra Jensen (Youth Services Coordinator) for her visit to promote our children's programs. The school's Librarian said the information was well received and is looking forward to Myra visiting again.

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
  - Meeting Minutes for November 14, 2024
  - Director's Report
  - November Financial Reports with the following operating budget adjustments:
    - Increase easy picture books by \$290.17
    - Increase office/library supplies by \$382.94
    - Increase other miscellaneous expenses by \$102.79
    - Decrease accounting fees by \$775.90

Motion to approve: Susan Birchman

Second: Dan Jacobs

Passed unanimously

**Capital Campaign/Fundraising (Melanie)**

There have been 152 gifts. 140 Thank You notes were sent out.

**Board Development/Nominating (Ginnie)**

- **Action Item:** Election of 2025 Officers:

President – Suzanne Davis

Vice President – Devon Bryan

Treasurer – Dan Jacobs

Secretary – Ann Commisso

Motion to approve: Melanie

Second: Julie Colacchio

Approved unanimously

- **Action Item:** Be it resolved that the Board set the number of trustees at 10 (ten) for 2025

Motion to approve: Maher Pathan

Second: Dan Jacobs

Passed unanimously

- **Action Item:** Be it resolved that the Board set the 2025 Board meeting dates on the second Thursdays of each month as follows and designate December 11 as the annual meeting date:
  - January 9
  - February 13
  - March 13
  - April 10
  - May 8
  - June 12
  - July 10
  - August 14
  - September 11
  - October 9
  - November 13
  - December 11 – Annual Meeting

Motion to approve: Dan Jacobs

Second: Susan Colacchio

Passed unanimously

**Building** (Jack)

Nothing to report

**Bylaws/Policy** (Devon)

Nothing to report

**Finance** (Dan)

- **Action Item:** Be it resolved that the Board approve the 2025 Library operating budget.

Motion to approve: Ginnie Genovese

Second: Melanie Wargo

Passed unanimously

**Long Range Planning** (Ann)

Meeting to be scheduled for next month

**Personnel (Devon)**

- **Action Item:** Be it resolved that the Board approve the appointment of Dee Dee Thompson as part-time Library Clerk/Passport Agent effective November 20, 2024 at a salary of \$15.45/hr.

Motion to Approve: Jack Jones

Second: Julie Colacchio

Passed unanimously

**Old Business (Suzanne)**

- 2025 414 budget vote

Board members voted. It didn't pass for 2025. It will be considered for 2026.

We need to build a relationship with the Town Board.

**New Business**

- 414 budget vote presentation on 12/18 – Town Board

Suzanne, Mary and a few Trustees will be meeting with the Town Board to promote Library awareness.

Committee calendars:

Long Range Planning: Thursday January 16 7PM 2025

Finance: Thursday January 23 7PM 2025 (will confirm this with Devon)

Fund Raising: Monday January 20 2025 7PM

Personnel: January 6 2025 (time to be determined) Phone call for discussion of the Board's January 9th meeting with Mary De Bellis' biannual review.

**Adjournment:** 8:05 pm by Suzanne Davis

Motion to approve: Jack Jones

Second: Maher Pathan

Passed unanimously

Respectfully submitted,

Ann Commisso, Secretary

**Next meeting:** January 9, 2025