

LaGrange Association Library
Board of Trustees Annual Meeting
Thursday October 10, 2024 @7 PM

MINUTES

Attendees: Mary De Bellis, President Suzanne Davis, Ann Commisso, Susan Birchman, Ginnie Genovese, Dan Jacobs, Jack Jones, Maher Pathan

Absent: Devon Bryan, Melanie Wargo

Call to Order: 7 pm by Suzanne Davis

Guests: Julie Colacchio and Lisa Gill.

Public Comment: Ms. Colacchio is present for the Board approval of her appointment as a Trustee.

Ms. Gill is present to observe how our Board meeting is conducted as a requirement for her continuing education class.

Correspondence: None

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for September 12, 2024
 - Director's Report
 - September Financial Reports with the following adjustments:
 - Decrease the Employee Assistance Program budget by \$240
 - Increase the Children's Program budget by \$240
 - Decrease the Adult Nonfiction Book budget by \$2,000
 - Increase Hoopla by \$2,000

Motion to approve: Dan Jacobs

Second: Maher Pathan

Motion passed unanimously

Capital Campaign/Fundraising (Melanie - absent)

We need to reconsider the photo shoot capital campaign fundraiser. Is this something we want to pursue? We will regroup with Melanie.

The Fall Festival on Sunday October 20 is in need of volunteers for 2 hour shifts. Suzanne, Dan and Ann volunteered.

Board Development/Nominating (Ginnie)

- **Action Item:** Be it resolved that the Board approve the appointment of Julie Colacchio as a trustee on the LaGrange Library Board, effective October 10, 2024.

Motion to approve: Susan Birchman

Second: Maher Pathan

Passed unanimously

Building (Jack)

The automatic entry door is not working again. Mary will follow-up with the landlord. The Architect has given an initial quote for their fees for the Phase 3 renovation. Mary and Suzanne suggested that the Building and Finance Committee have a meeting.

Suzanne spoke to our lawyer, Bob Shofield re: CAM charges. We can pay everything, hopefully this month, so these charges don't carry over into next year.

Bylaws/Policy (Devon - absent)

- **Action Item:** Be it resolved that the Board approve the new Equity, Diversity, and Inclusion Policy.

Motion to approve: Ginny Genovese

Second: Maher Pathan

Passed unanimously

- **Action Item:** Be it resolved that the Board approve the Harassment Policy, revised to include bullying behavior.

Motion to approve: Ginny Genovese

Second: Maher Parthan

Passed unanimously

Finance (Dan) The Committee did not meet this month, but discussed two issues via email.

1) Money Market investment proposal. 15% stocks 55% Bonds and 30% cash.

2) Retention credit check deposit into the Vanguard building fund.

Long Range Planning (Ann) Nothing to report

Personnel (Devon - absent)

- **Action Item:** Be it resolved that the Board approve the appointment of Myra Jensen as full time Youth Services Coordinator at \$21/hr. effective October 1, 2024.

Motion to approve: Ann Commisso

Second: Jack Jones

Passed unanimously

Old Business

- 414 Vote

Suzanne shared that there are 12,496 active voters in LaGrange.

She also reviewed what we had discussed with Rebekkah Smith Aldrich in September's Board meeting. We need fundraising that is specifically for the 414 Vote. We will be working with the

Town Clerk. It might be the renovation versus 414 Vote. We need a good capital campaign. We need to have a focus for next year. Suzanne wants a vote next month for action to take in 2025 with 3 choices:

1. Pursue the 414 vote
2. Pursue phase 3 renovations
3. Pursue both the 414 vote and the phase 3 renovations. Mary will put all the 414 information into a folder in the drive for Trustees to review.

New Business: Mary will update the new Phase 3 renovation on the website. We need to agree on the Architect's fees.

Adjournment: 7:52pm

Motion to approve: Maher Pathan

Second: Susan Birchman

Passed unanimously

Respectfully submitted,
Ann Commisso, Secretary

Next meeting: November 14, 2024