

LaGrange Association Library
Board of Trustees Annual Meeting
Thursday August 8, 2024 @7 PM

MINUTES

Attendees: Mary De Bellis, President Suzanne Davis, Vice President Devon Bryan, Ann Commisso, Susan Birchman, Ginnie Genovese, Maher Pathan, Melanie Wargo

Absent: Dan Jacobs, Jack Jones

Call to order: 6:58 pm by Suzanne Davis

Guests: Julie Colacchio. She is interested in a position on the Board of Trustees

Public Comment: Ms. Colacchio is a teacher who read about the need for Trustees in the Library's Newsletter. She spoke about her love of libraries and their importance in the community. The Board introduced themselves.

Correspondence: None

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for July 11, 2024
 - Director's Report
 - July Financial Reports
 - Acceptance of the Digital Navigators Program incentive of \$500 and an increase to the 2024 annual budget in the same amount

Motion to approve: Melanie Wargo

Second: Ginnie Genovese

Passed unanimously

Capital Campaign/Fundraising (Melanie)

The release date for the PhotoShoot Fundraiser will be August 19th. Sign-up will begin on August 26th. Time frame will be 10 AM to 3 PM. There will be a sign up schedule for Trustees to volunteer starting at 9 am.

Susan will coordinate the volunteer sign-up sheet.

Work to start on the Fall raffle basket for the October Craft Fair.

Pampered Chef Fundraiser has \$500 in sales. If we are able to reach \$650 our profit will increase, so we'll keep it open.

Our Capital Campaign annual appeal will go out in October.

Board Development/Nominating (Ginnie)

Ms. Colacchio was introduced as a prospective Trustee.

Building (Jack-Absent)

The Handicapped Accessible door is now fully functional.

The Committee will meet in September or early October to discuss Phase 3 renovations
The Library is owed over \$17,000 from the building owner for incorrect payments to Central Hudson.
Common Area Maintenance charges were almost \$12,000 last year; have not yet received this year's bill from the building owner. Mary to follow up.

Bylaws/Policy (Devon)

Committee will meet on August 22 at 6 pm

Finance (Dan - Absent)

Suzanne had her budget questions answered by Mary prior to the meeting.

Long Range Planning (Ann)

Nothing to report at this time.

Personnel (Devon)

The Committee will meet with Mary on August 22 at 7 pm for the mid-year review.

Old Business

Action Item: HVCU Certificate Account requires two signatures; Mary De Bellis and Suzanne Davis are designated as signers.

Motion to approve: Melanie Wargo

Second: Devon Bryan

Motion passed unanimously

Suzanne thanks everyone who helped at the Grand Opening– it went well. We'll put this in our Newsletter. Jack will be sending some photographs to the Northern and Southern Dutchess Newspapers–Suzanne will email him to confirm this. Senator Rolison and Assemblyman Beephan mentioned the Grand Opening on their social media pages.

Suzanne reminded the Board that the 2 hour education requirement for the year needs to be completed.

New Business:

Rebekkah Smith Aldrich will be joining us at our September Board Meeting. She will be discussing the 414. We need to have a timeline if we want to pursue this. There is a 414 tool kit link available on MHLS. We will probably vote at the November board meeting on proceeding with a 414 vote in 2025.

Adjournment: 7:26 pm

Motion to approve: Susan Birchman

Second Maher Pathan

Passed unanimously.

Respectfully submitted by Ann Commisso, Secretary

Next meeting: September 12, 2024