

LaGrange Association Library
Board of Trustees Meeting
Thursday April 11, 2024 @7 PM

MINUTES

Attendees: Mary De Bellis, President Suzanne Davis, Vice President Devon Bryan, Ann Commisso, Dan Jacobs, Susan Birchman, Ginnie Genovese, Melanie Wargo

Absent: Keith LaRose, Jack Jones

Guests: Bob Kaminski, past Board President. Ms. Maher Pathan who is interested in becoming a Board Trustee.

Call to Order: 6:59 PM by Suzanne Davis

Public Comment: Mr. Kaminiski is here to observe. Ms. Pathan spoke of how much her children enjoyed visiting the library and interacting with the past Children's Programmer, Mary Wickham. She also spoke about exploring fresh ideas to attract people to the Library.

Correspondence: None

Consent Agenda

- **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for March 14, 2024
 - Director's Report
 - March Financial Reports with the following adjustments:
 - Acceptance of the Stewart's Holiday Match grant in the amount of \$750 and an increase to the 2024 annual budget in the same amount
 - Acceptance of the Mid-Hudson Adirondack Mountain Club grant in the amount of \$700 and an increase to the 2024 annual budget by the same amount
 - Acceptance of the balance sheets for December 2023, January 2024, and February 2024 revised with the CPA's adjustment for depreciation

Motion to Approve: Melanie Wargo

Second: Ginnie Genovese

Passed unanimously

Capital Campaign/Fundraising (Melanie)

Melanie sent out 15 donation thank you letters. Susan received 18 more donation alerts.

Melanie and Suzanne continue discussions on the Photo Shoot campaign. There will be a follow-up in a month.

Susan reports that Merritt Bookstore donated a tote bag, gift card and some best-selling books.

Board Development/Nominating (Ginnie)

- Vacancies: Chair of the Bylaws/Policies Committee and a seat on the Building Committee

Keith will be leaving the Board in about a month leaving a vacant Bylaws/Policy Committee seat. Ann Commisso says she will join the Committee.

- Review of the Board Effectiveness Results

We will discuss these results in the next meeting. Suzanne also asked the board to consider different ways that we can attract people to the library who don't have children.

Building (Keith)

The report was read.

Bylaws/Policy (Vacant)

- **Action Item:** Be it resolved that the Board approve the new Customer Service Policy

Motion to approve: Devon Bryan

Second: Melanie Wargo

Passed unanimously

- **Action Item:** Be it resolved that the Board approve the new Nepotism Policy

Melanie moved to table this motion to the next meeting.

Second: Dan Jacobs

Passed unanimously

- **Action Item:** Be it resolved that the Board approve the revised Public Relations Policy

Motion to approve: Dan Jacobs

Second: Devon Bryan

Passed unanimously

- **Action Item:** Be it resolved that the Board approve the revised Environmental Policy

Motion to approve: Ginny Genovese

Second: Suzanne Davis

Discussion: The question was asked about this policy's relevance. Mary De Bellis explained that the ALA advises having this policy (Sustainability and Libraries) and Mid-Hudson Library System considers it an essential policy. An example of how our Library staff has reduced trash is by bringing in reusable cups and cutlery.

Passed unanimously

Finance (Dan)

The Committee met on April 09. Finances look good. The CD is due for renewal in June. It might have to be moved to another local bank to get a better interest rate. The next Committee meeting will be in July, before the July Board Meeting.

Long Range Planning (Keith)

Nothing to report

Personnel (Devon)

- **Action Item:** Be it resolved that the Board accept the resignation of employee Sarah Kittle effective April 6, 2024.

Motion to approve: Melanie Wargo--With regret

Second: Dan Jacobs

Passed unanimously

- **Action Item:** Be it resolved that the Board approve the appointment of Sadia Dave as a Clerk/Passport Agent effective April 12, 2024.

Motion to approve: Susan Birchman

Second: Melanie Wargo

Passed unanimously

Old Business

- **Action Item:** Be it resolved that the Board approve a commemorative plaque in the new toddler play area in memory of Wendy Bohlinger, donated by Anne Lescher.

Motion to approve: Dan Jacobs

Second: Devon Bryan

Passed unanimously

New Business: none

Adjournment: 7:23 PM

Motion to approve: Dan Jacobs

Second: Devon Bryan

Passed unanimously

Respectfully submitted by

Ann Commisso, Secretary

Next meeting: May 9, 2024