

LaGrange Association Library
Board of Trustees Meeting
Thursday October 12, 2023 @7 PM

MINUTES

Attendees: Mary De Bellis, Suzanne Davis, Anne Lescher, Dan Jacobs, Ann Commisso, Susan Birchman, Dr. Lucy Johnson, Keith LaRose, Melanie Wargo

Absent: Devon Bryan, Ginnie Genovese

Guests: Jack Jones

Call to Order: 7:03 PM by President Suzanne Davis

Public Comment: The Board welcomed Mr. Jones to the meeting. He is interested in a position as a Board Trustee. He currently works in Tompkins Bank and enjoys the American system of libraries since emigrating from Australia 8 years ago.

Correspondence: None

Consent Agenda

- I. **Action Item:** Be it resolved that the Board acknowledge and approve the following items as the Consent Agenda:
 - Meeting Minutes for September 14, 2023
 - Director's Report
 - September Financial Reports with the following adjustments to the operating budget:
 - Increase the MHLS Assistive Equipment Mini-Grant expense line by \$150.00 and decrease the Membership/Dues/Subscription expense line by \$150.00.
 - Increase the MHLS EDI Mini-Grant expense line by \$14.34 and decrease the Adult Library Programs expense line by \$14.34.

Motion to approve: Lucy Johnson
Second: Dan Jacobs
Passed unanimously
- II. **Action Item:** Be it resolved that the Board approve the Vanguard Monthly Activity Report for August 2023, revised for a mathematical correction.

Motion to approve: Melanie Wargo
Second: Keith LaRose
Passed unanimously

Capital Campaign/Fundraising (Melanie)

We have received 82 separate gifts (as per Little Green Light software) totaling over \$29,000. The Annual Appeal 2023 letter was mailed on Oct. 11th. We are looking forward to this Sunday's Fall Festival. Mary W. and Jenny will have activities for children. We will have the Raffle cart on display. On the table will be copies of the Architect's plans for Phase 2 renovations and Book Bundles for a donation of any amount.

Board Development/Nominating (Anne)

Prospective Trustee Jack Jones is present.

There was discussion that the Bylaws may need to be updated. Currently the understanding is that a Trustee needs to be a registered voter. The Bylaws/Policy Committee will work on this for November's meeting.

Building (Keith)

The three bids for Phase 2 are due tomorrow Friday 13, 2023.

The next Building Committee meeting will be on November 6 along with the Finance Committee.

Bylaws/Policy (Lucy)

- I. **Action Item:** Be it resolved that the Board approve the revised Employee Dress Code Policy.

Move to Approve: Lucy Johnson

Second: Keith LaRose

Discussion: The current dress code needed to take into account that fashion and what is generally acceptable has changed.

Passed unanimously

Finance (Dan)

The Committee didn't meet last month, but will be having a joint meeting with the Building Committee 11/6/23.

Bonds and Mutual Funds: Is this a good time to sell? Wherever we put the money, be it Money Market or CD, it needs to be insured and readily liquid for the building project.

Friends (Anne)

The dissolution of Friends is still pending. There was a delay with the accountant. We are now waiting for the State to process this dissolution. Friends will be taken off future agendas.

The BookNook is only donations, income goes directly to the Library. Volunteers are under the auspices of the Library Director.

Long Range Planning (Keith)

Next meeting 2024

Personnel (Devon)

Nothing to report.

Old Business

Fall festival Sunday October 15 2023 - discussed above under "Fundraising"

New Business: None

Adjournment: 7:37 PM

Motion to approve: Lucy Johnson

Second: Susan Birchman

Passed Unanimously

Respectfully submitted by: Ann Commisso, Secretary

Next meeting: November 9 2023