

LaGrange Association Library  
Board of Trustees Meeting  
Thursday June 8, 2023 @7:00 PM

**MINUTES**

**Attendees:** Mary De Bellis, Suzanne Davis, Anne Lescher, Dan Jacobs, Ann Commisso, Dr. Lucy Johnson, Devon Bryan, Melanie Wargo

**Absent:** Keith LaRose

**Guests:** Ginnie Genovese

**Call to Order:** 7:01 PM by President Suzanne Davis

**Public Comment:** None

**Correspondence:** None

**Consent Agenda**

- I. **Action Item:** Be it resolved that the Board approve and acknowledge the following items as the Consent Agenda:
- Meeting Minutes for May 11, 2023
  - Director's Report
  - May Financial Reports with the following adjustments to the operating budget:
    - Acceptance of insurance reimbursements for burglary damages totaling \$8,215.99 and an increase to the 2023 budget by the same amount
    - Acceptance of the Dollar General grant in the amount of \$670 and an increase to the 2023 budget by the same amount
    - Acceptance of a Security expense line under Operation & Maintenance in the amount of \$2275.90 (alarm system) and an increase to the budget by the same amount
    - Increase Other Miscellaneous Expenses by \$69.54 and decrease Book Processing Fees by \$69.54

Motion to approve: Lucy

Second: Anne

Discussion: Dan addressed three expense items: Unemployment. Cash theft loss. Security System. The library received a check for \$300, but the total cash loss was \$471. Mary is going to follow up on this via email.

Passed Unanimously

**Capital Campaign/Fundraising** (Melanie)

Fundraising letters are being prepared and will be mailed soon. The Spring raffle basket is displayed in the Library.

**Board Development/Nominating** (Anne)

- Election of new trustee Ginnie Genovese

Motion to elect: Dan

Second: Lucy

Approved unanimously

**Building** (Keith, absent)

Mary placed updates in the Director's Report

**Bylaws/Policy** (Lucy)

- **Action Item:** Be it resolved that the Board approve the revised Workplace Safety Policy

Motion to approve: Lucy

Second: Melanie

Discussion: Accept as amended

Passed unanimously

- **Action item:** Be it resolved that the Board approve the revised Whistleblower Protection Policy

Motion to approve: Lucy

Second: Dan

Discussion: Accept as amended

Passed unanimously

**Finance** (Dan): Reports are updated

**Friends** (Anne): The process of dissolving the group continues due to a delay in filing of certain documents.

**Long Range Planning** (Keith, absent)

Nothing to report

**Personnel** (Devon) Committee to have discussion of Library Director's mid-year evaluation after this Board Meeting.

**Old Business:**

Update on audit status: no date of completion yet.

Donations of books have dwindled. Plan is to ask for donations of high quality books in the newsletter. Melanie will also ask the Lions about coordinating an effort to gather book donations.

**New Business**

- **Action Item:** Be it resolved that the Board approve the Library's 2022 IRS 990

Motion to approve as amended : Dan

Second: Lucy

Passed unanimously

Finance reports won't be ready until July 7, 2023. The Finance Committee will meet on July 18 2023. Carlos will be sent an email regarding this meeting time.

- July Board meeting date.

The Library director will not be available for the July 13th Board Meeting. The Board will meet in August 2023, unless urgent business requires meeting on a different date in July.

**Adjournment:** 7:34PM

Motion to approve: Lucy

Second: Devon

Passed unanimously

**Next meeting:** August 10 2023

Respectfully submitted,  
Ann Commisso, Secretary