

LaGrange Association Library
Board of Trustees Meeting
Thursday April 13, 2023 @7 PM

MINUTES

Attendees: Mary De Bellis, Suzanne Davis, Anne Lescher, Dan Jacobs, Ann Commisso, Devon Bryan, Lucy Johnson, Keith LaRose, Melanie Wargo.

Guests: Representatives of the Lions Club, Bob Kaminski and John Wargo.
Alysse Devine considering joining the board.

Call to Order: 7:01PM by Suzanne Davis.

Public Comment: Bob Kaminski (Building Committee member and past President of Library Board) and John Wargo, President of the LaGrange Lions, spoke about the Lions Club's mission of helping the community and their longtime support of the Library. They presented Mary De Bellis and Suzanne Davis with a check for \$5,000 towards the Capital Campaign. This money will be used for the purchase of furniture for the future children's program room. The donation was received with gratitude.

Alysse Devine expressed interest in joining the Board of Trustees and was present to observe the board meeting.

Correspondence: Suzanne Davis shared a letter from Joanne Pinello Kayley (a former board member and current volunteer) which was complimentary about staff members Lisa Sassi and Roseann Weiss.

Consent Agenda

I. **Action Item:** Be it resolved that the Board approve and acknowledge the following items as the Consent Agenda:

- Meeting Minutes for March 9, 2023
- Director's Report
- March Financial Reports with the following adjustments:
 - Acceptance of the Stewart's Holiday Match grant in the amount of \$750.00 and an increase to the 2023 annual budget in the same amount.
 - Increase Other Miscellaneous Expenses line by \$246.38
 - Decrease Custodial Expenses line by \$246.38

Motion to approve: Lucy Johnson

Second: Keith LaRose

Passed unanimously

Capital Campaign/Fundraising (Melanie)

Melanie spoke about the viability of continuing with a Donor Event as the response to the invitations has been less than desired. The board decided not to reschedule this year and not to hold Donor Events going forward. We will focus on: targeted mailings and exploration of a dedicated Capital Campaign page online with YouTube video links that are less than 30 seconds, which might add interest.

Mary spoke about the library's revamped website and "support your library link", which provides options on how to donate to the library.

A committee meeting for the first week of May is to be scheduled.

Dan used the Little Green Light system for 30 days. It worked well—generating lists, creating mailing labels etc. The cost of this software is \$361 per year. Mary was able to get a discount, so we will be using this program for tracking donations and the upcoming National Library Week mailing.

Board Development/Nominating (Anne)

A prospective Trustee is at this meeting.

Building (Keith)

Mary received quotes from A&R Security and Doyle Security. A decision has not been reached as to which company will be used. Mary to review the options and make the final decision. Harlin Computer Company will be able to install surveillance cameras as the Library has the wiring in place already.

Bylaws/Policy (Lucy): No report.

Finance (Dan): Committee did not meet this month.

Friends (Anne): Volunteers meet every Friday.

Long Range Planning (Keith): No report.

Personnel (Devon): No report.

Old Business

Break-in discussion of next steps regarding cameras/security system funding. We might receive a discount for having a security system. It's not likely that the insurance will drop us, as that is not how they operate. The purchase of a safe is needed as the cash boxes were taken during the robbery.

New Business

- **Action Item:** Be it resolved that the Board approve the Library's 2022 Annual Report to the Community.

Motion to approve : Dan Jacobs

Second: Lucy Johnson
Passed unanimously

- **Discussion Item:** monthly statistics report

There are items on the statistics report that will be eliminated going forward as they are no longer useful. The Board agreed to remove the unnecessary information going forward.

We will also start to take books that are withdrawn from our collection and are in good condition to a repository bin for Better World Books (a socially responsible bookstore) located in the parking lot at MHLS.

Community Day is coming up in June. It was agreed to revisit this topic at the next Board meeting to plan for the day.

Adjournment: 8PM

Motion to approve: Lucy Johnson

Second: Devon Bryan

Passed unanimously

Respectfully submitted by:

Ann Commisso, Secretary

Next meeting: May 11, 2023