

LaGrange Association Library
Virtual Board of Trustees Meeting
Thursday, January 14, 2021 @7:00pm

MINUTES

Attendees: Mary DeBellis, Wendy Bohlinger, Marie Hughes, Suzanne Davis, Lucy Johnson, Maung Htoo, Keith LaRose, Anne Lescher, Mimi Heslin, Linda Gaines, Dan Jacobs, Kristen Savath

- Call to Order: 7:02
- Public Comment - No public comment
- Correspondence. Letter of resignation from trustee Andrea Mondello
- Consent Agenda : Maung moved, Anne seconded
 - Approval of Meeting Minutes for Thursday, December 10, 2020
 - Director's Report (Mary)
 - Treasurer's Report (Mimi)
 - Fundraising (no report)
- Board Development/Nominating (Wendy): Suzanne will be the second member
- Building (Kristen): finishing phase 1, researching phase 2. Phase I: phones, signs still to be installed Phase 2: schedule pre-work meet w/ architects to verify actions, timing and expenditures.
 - Keith inquired as to why the exterior drop box for the library is reversed. Mary explained that the logistics of staff emptying the cart inside the box mandated the other direction.
- Bylaws/Policy (Maung): Nothing to report.
- Capital Campaign (Vacant): Since Andrea has resigned, there is no chair and only one person presently on the committee The Fundraising Committee had a Zoom meeting and decided to combine the Capital Campaign and Fundraising committees for now with Wendy as chair. Several ideas were discussed for targeting potential donors. Anne noted that the link to the Capital Campaign information was missing from the Library website – Mary will remedy this.
 - Wendy and several Fundraising Committee members attended a webinar on donor management systems given by the NY Council of Nonprofits: some good ideas but not as much info as she had hoped for. Dan will maintain our donor spreadsheets.
 - Marie is taking over writing the tax receipts from Linda. Mary got a lot out of the

webinar today. She suggested that the committee members complete the worksheets from the workshop to determine what features we would want in a donor management system – what do we want it to do for us? She’s received suggestions from other Directors, e.g., Little Green Light – sounds good and not very expensive. Wendy agreed with going ahead and doing the worksheets, followed by a committee meeting to discuss them.

- Finance (Mimi): No report to date. Want to start out by talking about goals and be proactive rather than reactive
- Long Range Planning (Dan) Dan is chair, Keith is a member – no report
- Personnel (Wendy): Linda has been asked to chair and she has agreed. No report
- Friends (Anne): The Friends will reimburse the library for the exterior signs and the donor plaque. The Friends have not met because the library has been closed.
- Old business: . A long discussion about when and how to reopen, considering financial hit from being closed, different models for reopening in part, prognosis for Covid in the next month or two. Decision was to delay opening until reassessment at the February Board meeting, unless Mary’s meeting with the staff indicates strong support for a partial reopening early in February.
- New business: Mary reminded the Trustees to please submit their Conflict of Interest forms. Motion to adjourn meeting made by Suzanne, seconded by Maung. Meeting was adjourned at 8:05 pm.

Next meeting: Thursday, February 11, 2021 @ 7pm

Town Board Meetings - 2nd and 4th Wednesday of each month @ 7pm

January 13 & 27

February 10 & 24

1/15/2021 LJ