



## LaGrange Library Policy: Displays and Exhibits

An as educational and cultural institution, LaGrange Association Library welcomes exhibits and displays that offer information and enrichment to the community. Displays of artwork, handiwork, historical material, nature study, or other material deemed of general interest may be exhibited.

The Board of Trustees/Director shall review and approve in advance of display/exhibit any material offered based on its suitability. Library use of exhibit and display areas takes precedence in scheduling.

Exhibitors/Artists are responsible for the installation and removal of their displays. The Library does not provide porter service, storage space, or special furnishings.

The Library assumes no responsibility for preservation or protection, and no liability for damage or theft of any item displayed or exhibited. All are there at the owner's risk. If security is a concern, it is recommended that the artist provide a "gallery sitter."

The Library does not carry insurance on artwork/items loaned to the Library for exhibit. All Exhibitors must sign a release and an insurance waiver before any artwork can be displayed.

Exhibits and displays may include information about the exhibit/exhibitor.

Should any artwork be sold while on display on library premises, the Exhibitor will donate to LaGrange Association Library 15% of the price of any works sold during the exhibit.

The following will be posted as part of all non-library exhibits or displays: "Exhibits are offered as a community service and do not carry the endorsement of LaGrange Association Library." Exhibitor will post a sign stating that the articles on display may not be photographed or touched.

LaGrange Association Library exhibit spaces are multi-functional. Exhibits may not in any way interfere with the normal routine of the library. Library meetings, programs, or other events may be held in the space concurrent with the exhibition.

*~ Approved by the Board of Trustees, November 12, 2015*