

LaGrange Association Library
Board of Trustees Meeting
Thursday, September 12, 2019 @7:00pm

Meeting Minutes

Attendees: Mary DeBellis, Stacy Olyha, Wendy Bohlinger, Stuart Kofsky, Linda Gaines, Anne Lescher, Erin Hawks, Andrea Mondello, Maung Htoo, Jenny Sung
Absent: Keshav Ramji

- Called to Order at 7:01pm
- Public Comment - none
- Correspondence – annual MHLS Membership Meeting October 25th at FDR home.
- Consent Agenda - a motion to approve the consent agenda was made by Maung, seconded by Linda, and passed unanimously
 - Approval of Meeting Minutes for Thursday, August 8, 2019
 - Director’s Report (Mary)
 - Treasurer’s Report (Stacy)
- Fundraising (Wendy) -
 - First fall basket will be ready and in the library for display and sales of raffle tickets on October 1. The basket and raffle tickets will be available at the LaGrange Fall Festival on October 6 at Freedom park, noon to 4pm; board members are needed that day to help with the ticket sales.
 - Annual campaign takes place in November – an update to come next month
- Board Development/Nominating (Wendy) - Jenny has a potential board member who could not make it to this meeting, but she will be here next month.
- Bylaws/Policy (Maung) -
 - **Revision of Bylaws** - Motion made to accept the revised Bylaws by Jenny and seconded by Linda, approved by unanimous consent
 - **Updated ALA Bill of Rights** - Wendy made a motion to vote to accept and add to our policy manual, Andrea seconded the motion and the motion passed by unanimous consent
 - **New Environmental Policy** - after discussion, the board agreed to change “natural resources” to “energy and natural resources”. Maung made a motion to accept the policy as amended which was seconded by Wendy. The

motion passed unanimously.

- Long Range Planning (Stuart)- next step in our plan is to create our community survey. We discussed possible distribution methods and decided on Book Bag insert, e-newsletter, and website form. If we want it to go out in the January issue of the Book Bag, we have to meet the printer's November deadline, so the long-range planning committee will meet this month to begin crafting the survey questions.
- Outreach/Marketing (Anne) - The library will have a booth at the October 6 LaGrange Fall Festival.
- Friends (Anne) - The Friends are working on a date to meet with the departing President and transition responsibilities. The Friends plan book sales for October and November associated with holidays.
- Personnel (Erin) - none
- Building (Stacy) - a motion was made to go into Executive Session by Jenny and seconded by Wendy at 7:29pm. The motion passed unanimously
 - A motion was made by Maung and seconded by Jenny to come out of Executive Session. The motion passed unanimously and the board came out of Executive Session at 8:11pm.
- Old Business
 - No update on Union Vale issue as of this meeting
 - Erin reminded the trustees that the Sexual Harassment Prevention training must be completed by October.
- New Business
 - Mary – we have been contacted by a potential donor who would like to purchase something for the library in memory of a former library trustee's wife. The Board will compile a list of suggestions at their next meeting based on future library needs and Mary will report back to the donor.
- A motion to adjourn the meeting was made by Jenny and seconded by Maung. The motion passed by unanimous consent and the meeting adjourned at 8:26pm.

Next meeting: Thursday October 10, 2019 @ 7pm

9/26/2019 AMM