

LaGrange Association Library
Board of Trustees Meeting Minutes
Thursday, September 13th, 2018

Present: Erin Hawks, Mary DeBellis, Andrea Mondello, Joanne Pinello Kaley, Stuart Kofsky, Stacy Olyha, Anne Lescher, Maung Htoo, Keshav Ramji

Absent: Jenny Sung, Wendy Bohlinger

Call to Order: 7:01pm

Correspondence:

- Erin mentioned the upcoming MHLS annual meeting and asked if any board members could attend.
 - Mary DeBellis, Anna Mondello, and Anne Lescher are interested in attending.
 - This will be paid for from the library education budget line.
- Mary and Erin received information from a printing/fundraising service. There is no interest in pursuing right now.
- Erin and Mary talked about the results of the UnionVale contract discussion.
 - UnionVale has proposed a one-year contract at the 2% increase. MidHudson needs a decision by the 25th.
 - Motion to accept the UnionVale proposal: Anne/ Maung – All in favor.

Motion to go into executive session regarding a personnel issue: Maung/ Joanne – All in favor.

Motion to exit executive session: Joanne/ Andrea – All in favor.

Consent Agenda:

Motion to accept Consent Agenda: Maung/ Anne – All in favor.

Board Development/Nominating:

- While Wendy is not here to report, Erin did raise the issue that Anna Mondello is leaving the position of Board Recorder as of October.
- Andrea volunteered to be the Secretary for the rest of the calendar year.
 - Motion to elect Andrea as Secretary: Joanne/ Stacy – All in favor.
- It was also pointed out that Joanne will be leaving the Library Board in December.
 - Losing Joanne will put the Board under the minimum number of board members.
 - Anne is currently talking to a potential board member; she should be at the October meeting.

Bylaws/ Policy:

- Stacy and Anne went to the MHLS new trustee training and brought back a list of new policies that the board might like to implement, including policies about Narcan training and computer filters.
 - Mary will make a copy of the list and follow up with the Policy Committee.

Outreach/Marketing:

- The form reserving our space at the Harvest Fest on October 14th has been sent in.
- Library staff will cover the four-hour shift; Board members are also welcome to cover the table.

Friends of the Library:

- Anne reported back on the first Friends meeting of the year.
 - The three ladies who come on Wednesdays attended as well as Anne, but no one stepped up to be an officer.
 - The Friends President is having trouble due to time restrictions, but the Friends would need someone to step up if he decides to step down.
 - The board discussed strategies to increase Friends membership.

Building:

- The board discussed Barbarann Earle's proposal for the library's expansion into the suite next door.
 - Bob Schofield, the library attorney, will be asked to look at the proposal more closely.
 - The board also discussed consulting a real estate agent to help them form a counter proposal.
- The board discussed three other potential library sites.
 - Property near the Cinnamon Tree:
 - Erin had a conversation with the real estate agent for the property, who will ask the owners if they would be willing to rent it to us. However, an additional floor would be needed for sufficient space.
 - The property is also approved as an office building, while the library is designated as a public gathering spot – this would require more parking and the acreage is inadequate.
 - This spot will most likely not work out for a new library.
 - Property in the Town Center:
 - The Town Center developer is finishing residential properties first, so construction of a library building, if agreed upon, would be far in the future.
 - Stacy also researched a space near Planet Fitness.
 - This property is set further into LaGrange.
 - There is no current approved site plan.
 - It is unknown if there is public transportation nearby.
 - The property owner will be contacted for further information.
- The board discussed doing a new 414.
 - Some board members raised the issue that there is no support in Albany for one, while others pointed out that other libraries in the area do a 414 regularly.
 - This issue was tabled until the Long Range Planning committee meets.

New Business:

- The board requested that the meeting minutes be displayed on the website.
 - Mary will look into what that would involve.
- The board also requested that there be a receipt option indicated on the donor form in the newsletter.

Motion to adjourn: 8:53pm

The next board meeting is October 11th at 7pm.

Respectfully submitted by Anna Mondello, Board Recorder