

LaGrange Association Library  
Board of Trustees Meeting  
Thursday, October 14, 2021 @7:00pm  
**MINUTES**

**Attendees:** Suzanne Davis, Marie Hughes. Linda Gaines, Wendy Bollinger, Keith LaRose. Anne Lescher, Kevin Lerner, Mary De Bellis, Kristen Savath, Mimi Heslin, Maung Htoo, Lucy Johnson **Absent:** Daniel Jacobs **Guest(s):** none

Call to Order 7:03

**Public Comment**  
none

**Correspondence**  
none

**Consent Agenda**  
Meeting Minutes for 9-9-21  
Director's Report (Mary) question about low circulation  
Treasurer's Report (Mimi)  
Approval: moved Suzanne, second Lucy. Motion passed

**Board Development/Nominating (Wendy)**  
Wendy B.: slate of 2022 officers to be voted on in December. If you are interested in being an officer, contact Suzanne or Wendy.  
Anne: can we get Erin back on the board if she is interested  
Wendy: Linda: your term is up but do you want to continue? Linda: yes  
Wendy: Discussed number of members on board, 9-12, action with tie votes, need to get clarification. Wendy will ask Erin if she would like to return to the board.

**Building (Kristen)**  
Nothing additional. Mary: was the email sent to the landlord about the outside restroom? Keith: Not yet, letter will go out tonight

**Bylaws/Policy (Maung)**  
Agreement with the Friends dates back to 2008. We need a response from them to see if they want any revisions.

**Capital Campaign/Fundraising (Wendy)**  
Fundraising:  
Late on annual fall campaign. Email and snail mail solicitations with SASEs will go out shortly  
Capital Campaign: needs resuscitation. Needs a chair. Brochure needs updating to be short, to the point and convincing.

Phase 1 completed and paid for, we have approximately \$280,000 budgeted for continuing work on phase 2. Do work on phase 2 in two sections: 2A: Children's area, 2B: storage area. Kevin: Marist has a course on communications devoted to getting money for non-profits. He thinks he can have the students work for us. They have done good work in the past. There is also a student group which might be able to help us.

For the campaign for 2A, put in an estimated budget with a 25% cushion: if we don't use it all for 2A it will still be needed for 2B. It is important to replenish the Vanguard Fund.

Wendy will set up a meeting of the Capital Campaign after the Finance Committee Meeting.

Mary: hanging signs needed for stacks. She has approached the Rotary

Anne: In the spread sheet from capital project report, Friends gift for the window shades was put in as part of the operating budget rather than as part of the capital campaign. Doesn't really matter as long as things balance out.

### **Finance (Mimi)**

Nothing additional. We will be meeting next week.

### **Long Range Planning (Dan)**

Nothing additional

### **Personnel (Linda)**

Committee needs to get together to discuss Mary's evaluation

### **Friends (Anne)**

Mid-Hudson Libraries Friends meeting last week, friends groups have varying membership and finances, we fall around the middle. At the Bicentennial Event we will have Friends there at the library tables. We are running out of space in our storage closet – we are old and have trouble reaching up.

### **Old Business**

990 Tax Return has to be filed. Moved: Wendy Second: Suzanne. Motion passed.

Paul Lenci Memorial Plaque. Marie Moved, Maung Seconded. 1 Opposed, 1 Abstained, 9 in favor, motion passed.

### **New Business**

Please come to the Bicentennial for an hour on Saturday or Sunday, 12-5

Linda: we are looking for officer nominations. Also committee chairs.

Anne: next week is national friends of the library week – brunch for members on Friday the 22nd.

Mimi: Really happy to see Wendy back.

**Motion to Adjourn:** Suzanne moved, Maung seconded, 8:21 pm. Motion passed.

**Next meeting: Thursday, November 11, 2021 @ 7pm**

**Town Board Meetings** - 2nd and 4th Wednesday of each month @ 7pm

October 13 & 27

November 3 & 17 (due to Thanksgiving holiday)

**10/18/21 LLJ**