

LaGrange Association Library
Board of Trustees Meeting
Thursday, October 10, 2019 @7:00pm

Meeting Minutes

Attendees: Mary DeBellis, Wendy Bohlinger, Stuart Kofsky, Anne Lescher, Erin Hawks, Andrea Mondello, Maung Htoo, Jenny Sung, Keshav Ramji

Absent: Stacy Olyha, Linda Gaines

- Call to Order: 7:04pm
- Public Comment: guests Kristen Savath – prospective Board Member, Rebekkah Smith Aldrich Executive Director of the Mid-Hudson Library System
- Correspondence: reminder about the election of trustees for MHLS Board Oct 25
- Consent Agenda –
 - Approval of Meeting Minutes for Thursday, September 12, 2019
 - Director’s Report (Mary)
 - Treasurer’s Report (Stacy)
 - *A motion was made by Jenny to approve the consent agenda, seconded by Andrea, and passed by unanimous consent.*
- Board Development/Nominating (Wendy) - Kristen Savath, a friend and colleague of Jenny’s, gave us a background on herself. After a few questions, *Wendy made a motion to accept Kristen’s nomination to the board, Maung seconded the motion, and the board members were unanimous in approving Kristen’s nomination.*
- Fundraising: Rebekkah Smith Aldrich
 - Rebekkah gave us an overview of how to run a successful Capital Campaign based on her experience of helping a dozen libraries with their campaigns.
- Building Report, moved up in the agenda due to the time needed to discuss
 - Erin notified the board that she signed the lease (as authorized in executive session at the last board meeting) with Rieger for the library’s new space on the second floor of 1110 Rt. 55 in LaGrange Town Center. It is a 15-year lease which goes into effect October 15.
 - Erin asked for board approval to pay the first month’s rent and security deposit totaling \$18,128. *Wendy made a motion to authorize the payment, Stu seconded the motion, and the board authorized the payment by unanimous consent.*

- Erin relayed that Stacy has reviewed the contract with the architect and Stacy found the proposed fees to be reasonable and customary for the work being done.
 - Erin asked the board for approval to sign the contract. Wendy made a motion to approve, Maung seconded, and the board voted unanimously to approve the contract signing.

Wendy proposed skipping the rest of the reports from committees until the next meeting due to the time. Anne gave her brief report on the Friends. *Wendy made a motion to skip all other reports. Jenny seconded the motion, and the motion passed by unanimous consent.*

- Bylaws/Policy (Maung) - none
- Long Range Planning (Stuart) - none
- Outreach/Marketing (Anne) - none
- Friends (Anne) - the Friends have new co-presidents and all paperwork and signing authorities have been transitioned to them.
- Personnel (Erin) - none
- Old Business - none
- New Business – Capital Campaign Committee
 - Erin discussed the role of the Capital Campaign Committee and asked for volunteers
 - Andrea volunteered to chair the committee. Wendy, Mary, and Kristen volunteered to be on the Committee. Linda will be contacted regarding her interest in joining the committee.
- *Jenny made a motion to adjourn the meeting. The motion was seconded by Maung and passed unanimously. The meeting was adjourned at 8:50pm.*

Next meeting: Thursday November 14, 2019 @ 7pm

Town Board Meetings - 2nd and 4th Wednesday of each month @ 7pm

October 9 & 23

November 13 & 27

10/24/2019 AMM