

LaGrange Association Library

Board of Trustees Meeting

Thursday, October 11, 2018

Meeting Minutes

**In Attendance:** Erin Hawks, Mary De Bellis, Stacy Olyha, Andrea Mondello, Joanne Pinello Kaley, Stuart Kofsky, Anne Lescher, Jenny Sung, Keshav Ramji

**Absent:** Muang Htoo, Wendy Bohlinger

- Call to order - 7:05pm
- No public comment
- Correspondence
  - Friday Nov 2, MHLS board elections will take place, no Dutchess openings
- Consent Agenda
  - Approval of Meeting Minutes for Thursday, September 13, 2018
  - Director's Report (Mary)
  - *Treasurer's Report (Stacy) – Motion made by Andrea to approve the consent agenda without the Treasurer's report, seconded by Jenny.*
  - Fundraising (Wendy)
- Treasurer's report – questions about passport revenue being down by almost half, look at it for next year's planning
  - Motion to accept Treasurer's Report made by Jenny, seconded by Anne - all in favor
- Board Development/Nominating (Wendy) -No update
- Bylaws and policies – can we get the mandatory sexual harassment training from our liability insurance carrier? Libraries that have EAP's should look at their EAP for this training also. Mary will be looking into it.
  - Mary presented a draft of the NYS mandated Sexual Harassment policy. The Board worked together on edits – Mary will update the copy, and send out again for approval at the November Board meeting
- Long Range Planning - No update
- Outreach – Sunday we will have a table at the fall festival, Mary D., Mary, Anna, and Andrea to be working the table

- Friends - All volunteers sign into our volunteer book; can we try to get them into the Friends? Was decided that we should use a personal approach; Anne and Mary will be approaching volunteers
- Personnel committee – needs members to do Mary’s evaluation
- Building – Stacy... will check on two other properties Dr. Fink property/space next to McDonalds. Cinnamon Tree property not a viable option; that property in current state is maxed out on septic and parking.
  - The board discussed pursuing a relationship with a commercial realty firm to help find and negotiate a location. A motion was made to pursue a relationship with Realty Executives by Stacy and seconded by Andrea.
- Personnel – a motion was made by Stacy and seconded by Anne to go into Executive Session to discuss a personnel matter.
  - Executive Session
  - A motion was made by Anne and seconded by Jenny to exit executive session.
- A motion was made by Jenny and seconded by Stu to adjourn. Meeting adjourned at 8:41pm

Respectfully Submitted,

Andrea Mondello  
Board Secretary