

LaGrange Association Library  
Board of Trustees Meeting  
Thursday, May 2, 2019 @7:00pm

***Meeting Minutes***

***Board Attendees: Stuart Kofsky, Erin Hawks, Linda Gaines, Maung Htoo, Andrea Mondello, Anne Lescher, Jenny Sung, Mary De Bellis , Stacy Olyha***

***Absent: Keshav Ramji, Wendy Bohlinger***

***Guests: Barbara Ann Earle, Tory Close, Anna Mondello***

- **Call to Order:** 7:06 pm
- **Public Comment:** none
- **Correspondence:** Book Bag and Annual Report from our Library
- **Consent Agenda** - motion to approve by Anne, seconded by Maung, passed by unanimous consent
  - Approval of Meeting Minutes for Thursday, April 11, 2019
  - Director's Report (Mary)
  - Treasurer's Report (Stacy)
  - Fundraising (Wendy) - none
- **Board Development/Nominating (Wendy)** – Tory Close attending to observe and see if she is interested in becoming a board member
- **Bylaws/Policy (Maung)**
  - Conflict of Interest Policy/Form – some conversation about whether all possible COI scenarios are covered by the proposed policy, a motion was made by Jenny and seconded by Stacy to table until June meeting, motion passed by unanimous consent.
  - Hours of Operation Policy – a motion was made by Maung to approve the proposed policy, seconded by Jenny, and the motion passed by unanimous consent
- **Long Range Planning (Stuart)** – Committee must meet prior to June meeting, must have written Long Range Plan in to NY State by December
- **Outreach/Marketing (Anne)** – we will have 2 tables this year at community day, one will be for crafts
- **Friends (Anne)** –meeting at noon next Wednesday (May 8)
- **Personnel (Erin)**- none

- **Building (Stacy)** - none
- **New business**
  - Book Bag Newsletter (Mary) – quality issue with last print run; current printer service can't handle using the method we have been doing. Discussion ensued about other distribution options for the Book Bag. Mary will ask the Friends for the additional funds needed to meet the increased expense of a better printing method for the fall Book Bag and will research other print vendors and provide an update at the June board meeting.
  - Auto Renewal (Anne) – wanted to point out that we will receive less in fines; was the library prepared for a decrease in funds? Mary pointed out best practice is not to rely on fines for the operating budget.
- **Old business**
  - At 8:00pm Maung made a motion, seconded by Jenny and passed by unanimous consent for the board to go into Executive Session to discuss old business.
  - A motion was made by Jenny, seconded by Stacy, and passed by unanimous consent to come out of Executive Session at 8:25 pm.

A motion to adjourn the meeting was made by Jenny, seconded by Stacy, and the meeting was adjourned by unanimous consent at 8:26pm.

**6/7/2019 AMM**