

LaGrange Association Library
Board of Trustees Meeting
Thursday, February 10, 2022 @7:00pm

Minutes

Attendees: Mimi Heslin, Kevin Lerner, Dan Jacobs, Suzanne Davis, Keith LaRose, Kristen Savath, Lucy Johnson, Anne Lescher (left at 8:50), Mary DeBellis

Guests: Jillian Baker, Noreen Gurevich (left after their presentation)

Call to Order – Kevin Lerner 7:09PM

Public Comment - none

Correspondence – none

Meet the Library Staff: the following staff made presentations on their roles/responsibilities in the Library and then left the meeting

Jillian Baker – Clerk/Passport Agent

Noreen Gurevich – Clerk/Passport Agent

Consent Agenda

Approval of Meeting Minutes for Thursday January 13, 2022

Director's Report

January Financial Reports

Approval: Motioned - Lucy

Seconded - Suzanne

Abstention - Anne

Board Development/Nominating (Suzanne)

New President (Mimi) and Secretary (Suzanne)

Approval for Mimi as President:

Motioned: Dan

Seconded: Keith

All in favor

Approval for Suzanne as Secretary:

Motioned: Mimi

Seconded: Dan

All in favor

Prospective Trustees – All other potential candidates have declined. Plea to reach out to friends/family/neighbors. Bob Kaminski still thinking about rejoining

Committee changes

Personnel – Suzanne to become Chair, Kristen added, Tim to be added next month

Fundraising – Kevin to become interim Chair, Suzanne to come off the committee after the donor event

Finance – Dan to become chair

Long Range Plan – Keith to become Chair

Building – Tim to be added next month

Building (Kristen) – nothing to report

Bylaws/Policy (Lucy)

- **Action Item:** Exhibits Policy review
 - Approval: Motioned - Lucy, Seconded - Keith; All in favor
- **Action Item:** Patron Complaint review
 - Approval: Motioned - Lucy, Seconded – Keith: All in favor

Capital Campaign (Kevin) – have not met yet. Do not foresee this kicking off until after the donor event

Fundraising (Suzanne) – donor event - we will wait to see the headcount to finalize the food needs

Finance (Mimi)

- **Action item:** liquidation of IBM & Kyndryl stock – Value is just under \$5000. Liquidate these funds to diversify and simplify.
 - Approval: Motioned - Lucy, Seconded – Suzanne; All in favor
- Committee took a deep dive into financial resources and set up a “operating reserve” fund of 2 months’ worth in expenses to stay in the operating account if needed.
- Discussion of location of resources; discussed further changes that will need to be approved by the board next month.
- There are funds in the operating fund that can be put into the capital fund that suggest we may have enough to start moving forward on the children’s renovation. Discussion around next steps including getting an updated estimate from the architect for the entire project.

Friends (Anne) – nothing to report

Long Range Planning (Dan) – Met this week to review the proposed 2022 survey. Next step is to finalize and bring to the board for approval

Personnel (vacant) – nothing to report

Old business

- Donor Reception – Mary plans to attend and will check people in so the board can mingle with the donors. A couple trustees will be recruited to give tours. Plan to display the architect plans for the next stages. Kevin to give a short speech around building next steps. Mimi or Kevin to give a thank you speech. Rebekkah will also present the board with the Outstanding Accomplishment – Grand Opening award. Full plan to be laid out by fundraising committee.
- Lenci Memorial – The board recommends that friends and family wishing to see the plaque come to do that prior to closing time on a Saturday and that they could rent the community room under the regular policy for renting that space or have a get together at another establishment. Out of respect for the businesses in the building no live music will be allowed at that time.

New Business

- Bylaws amendment regarding committee members – the bylaws need to be amended to allow residents who are non-trustees to serve on a board committee to leverage the skills and talents of these residents.
- Bylaws amendment for number of trustees –the plan is to match the charter for 5 to 25 members with quorum to be based on the number of board members at that time.
- Bylaw amendment wording will be shared with the draft minutes; to be approved at the next meeting
- Vote on removal of the mask mandate as of March 1
 - Approval: Motioned – Kristen, Seconded Suzanne; All in favor (Anne Absent)
- Vote for library to return to inhouse programming effective March 1
 - Approval: Motioned – Dan, Seconded – Kristen; All in favor (Anne Absent)

Adjourned: 9:02 PM

Motioned: Lucy

Seconded: Keith

2/10/22 SHD