

LaGrange Association Library  
Board of Trustees Meeting  
Thursday, February 13, 2020 @7:00pm

**Attendees:** Mary De Bellis, Stacy Olyha, Linda Gaines, Anne Lescher, Andrea Mondello, Mimi Heslin, Stuart Kofsky, Maung Htoo

**Absent:** Wendy Bohlinger, Kristen Savath, Erin Hawks

### ***Meeting Minutes***

- € Call to Order 7:02pm
- € Public Comment - none
- € Correspondence– thank you from Matt Williams for basket sent by the board; annual letter from Mid-Hudson Library Board Dutchess representatives offering to come to one of our board meetings; Mid-Hudson Library info about Feb 25, Library Advocacy Day, and their e-news which was delivered on Feb 7
- € Consent Agenda –
  - Approval of Meeting Minutes for Thursday, January 9, 2020
  - Director’s Report (Mary)
  - Treasurer’s Report (Stacy)
  - Fundraising (Wendy)

Linda made a motion to approve the consent agenda which was seconded by Anne and passed unanimously
- € Board Development/Nominating (Wendy) - none
- € Bylaws/Policy (Mimi) – Policy committee working on a multi-year plan to bring all the polices up to date
- € Long Range Planning (Stuart) – Library Long Range Survey closed Feb 3 with over 500 responses; Long Range Planning Committee to meet to discuss results.
- € Friends (Anne) – the Friends contributed to defray the cost of the busses to Albany for Advocacy Day and keep the fee at \$5.00 per seat; Friends made over \$200 on their Valentine basket. Next basket will be for the May/June timeline.
- € Personnel (Erin) - none
- € Building (Stacy)
  - Contractor selection
    - 3 bids received

- The committee asked our architect to review the submissions; the architect disqualified the highest bid as too expensive and advised that the remaining two bids were both reasonable and inclusive of expected major costs.

- The Board discussed the remaining two bids and decided to award the contract to the lowest bidder, Joseph Barone.

- o A motion to send a letter of intent to go to contract with Joseph Barone for the construction of the new Library space on the second floor of the property at 1110 Route 55 in LaGrangeville, NY and to authorize the spending of \$508,000 for the project was made by Anne and seconded by Linda. The votes were six (6) in favor, zero (0) against, and one (1) abstention (Mimi Heslin). The motion passed.

€ Capital Campaign (Andrea)

- o Donor event was well attended
  - o \$410 in cash and checks were received at the event, along with \$1500 in pledges

€ Old business

- o Bus stop proposal - the bus stop request was forwarded to the Dutchess County Transit Authority, which is in the process of a bus stop analysis study

- o Review of Union Vale contract status – Mid-Hudson Library System reviewed the terms of the contract offered to Union Vale for the four nearby libraries to provide services to Union Vale residents, and the Union Vale board is aware of the decision deadline.

€ New business

- o Facility Plan review and approval
    - Motion to accept the Facility plan as proposed was made by Andrea and seconded by Mimi. The motion passed unanimously.

- o 2019 NYS Annual Report review & approval
    - Motion to accept the 2019 NYS Annual Report as proposed was made by Linda and seconded by Anne. The motion passed unanimously.

Stacy made a motion to adjourn which Mimi seconded. The motion passed unanimously. The meeting was adjourned at 8:16PM.

**Next meeting: Thursday, March 12, 2020 @ 7pm  
3/4/2020 AMM**