

LaGrange Association Library
Board of Trustees Meeting
Thursday, December 13, 2018 @7:00pm

Meeting Minutes

Attending: Erin Hawks, Mary De Bellis, Stacy Olyha, Joanne Pinello Kaley, Andrea Mondello, Stuart Kofsky, Jenny Sung, Muang Htoo

Absent: Keshav Ramji, Anne Lescher, Wendy Bohlinger

- Call to Order - 7:05pm (Erin)
- Public Comment - none
- Correspondence (Erin)
 - We received a reply from Utica Insurance stating that the whole amount of the insurance check received may be kept by the library.
- Consent Agenda
 - Approval of Meeting Minutes for Thursday, November 8, 2018
 - Director's Report (Mary)
 - Treasurer's Report (Stacy)
 - Fundraising (Wendy)
 - A motion was made by Joanne and seconded by Stuart to accept the items in the consent agenda; motion passed unanimously
- Board Development/Nominating (Wendy)
 - Wendy not present; no report.
 - On behalf of the board and all the library community, Erin thanked Joanne – whose board term is expiring - for her combined 23 years of service on the board.
 - Erin noted that we now have a board position open and asked all members to speak to possible candidates.
- Bylaws/Policy (Maung)
 - Nothing to report
- Long Range Planning (Stuart)
 - Waiting on final reports from the "Turning Outwards" program, which will inform our long range planning
- Outreach/Marketing (Anne)
 - Anne not present; no report.
- Friends (Anne)

- Anne not present; nothing to report;
 - Erin reminded the board that we still need a President and a Treasurer for the Friends and encouraged all board members to join the Friends group.
- Personnel (Erin)
 - Nothing to report
- Building (Stacy)
 - Stacy was not able to connect with our Realtor yet on possible locations in LaGrange.
 - Mary met with Realtor and they agreed that a single-floor approach would be most cost effective. Realtor asked for a rough building plan with library “must haves” that he could show potential builders. Draft being worked on.
 - Erin mentioned blue prints drawn up for the board previously. Mary will look for them.
 - We informed our current landlord that we will not be able to give an answer on her proposed new lease until March/April 2019.
- New business
 - Donor Appreciation Party (Erin) - We discussed ideas for entertainment at the February Donor Appreciation Party. Board should send ideas for entertainment to Wendy prior to the next meeting. Jennie will do outreach to the Strawberry Hill Fiddlers, to see if they are available.
 - Library Staff Meeting & Luncheon (Erin) – The board members took up a collection to help offset the cost of the luncheon. Mary thanked the board on behalf of the staff.
 - Donation of stock (Stacy) – Stacy reported that a donation of stock to the library didn’t have the library’s account number, prompting the bank to open another account to hold it. Stacy asked for a motion to add the new shares to our existing CompuShare account so they are all in one place and we get one check from them. Jenny made the motion and it was seconded by Joanne. The motion passed unanimously.

Joanne made a motion to adjourn the meeting, which was seconded by Muang and passed unanimously. The meeting was adjourned at 7:42pm.

1/4/2019 Andrea M. Mondello, Secretary